

Table of contents

Introduction

I. Agile Methodology

1. Where it started – Agile, Scrum and the software development revolution
2. Applying Agile to project management and operations
3. Agile as a service and product development
4. Agile, Design Thinking and Lean: differences and overlaps?
5. Agile Methodology in law firms: case studies

II. Agile Working

1. Anytime, anyplace, anywhere
2. The mobile dimension
3. The Agile Workplace and Activity Based Working
4. Flexible and Agile Working: differences and overlaps?
5. An Agile Real Estate Strategy
6. Agile Working in law firms: case studies

III. The Agile Workforce

1. The Gig Economy and rise of the freelancer
2. Variable and Flexible Resourcing in Legal
3. Agile Performance Management and the end of performance reviews
4. The shift to on-demand and bite-size learning & development
5. Agile Business Services – Shared Service Centres and Outsourced Models

6. The new legal secretarial paradigm
7. Agile Workforce in law firms: case studies

IV. The Agile Organisation

1. The organic versus the machine organisation
2. What is an agile strategy?
3. Dynamic decision making and time to market in the legal world
4. The power of empowered teams
5. The new constellation of Funding & Governance models
6. Genuine client-centricity in law firms: case studies

V. The Role of Technology and Innovation

1. Social, Mobile, Analytics, Cloud
2. Client Experience innovation & agility
3. Data-driven decision making and the Information to Impact model
4. Paperlite or Paperless?
5. Agile workflow & the continuous improvement mindset
6. Agile law firms as tech businesses
7. Digital transformation in law firms: case studies

VI. The 'fast forward': the new post-Covid law firm model

1. The remote working revolution
2. The new legal workplace
3. Collaboration, connectivity and the Zoom effect
4. Introducing the new clients
5. Caveats, obstacles and resistance: a reality-check

Conclusion

Appendix 1: How Agile Are You? – self-audit tool

Appendix 2: Information to Impact model

Appendix 3: Agile Business Management Model